

Sidewalk/Road/Parking Lot Closure Notification Request

If a sidewalk, road or parking lot closure is needed to make a repair or complete a portion of a project, please fill out the form below and submit to the FM Service Center. FM Service Center will use the information provided to notify Disability Student Services (DSS) and other appropriate people from the campus community.

The recommended notification time from DSS is 2 weeks, if possible.

Updates must be provided by the project lead to the FM Service Center as they become available, including at the conclusion of the closure. Service Center will send out updates regarding the outage during operating hours (M-F 7 a.m. – 5 p.m.).

Statement of Responsibility

By submitting this form, you agree that you have reached out to the director of DSS to discuss the sidewalk closure.

Location of sidewalk/road/parking lot closure (please attach map)

Date(s) of closure

Start and end time of closure

Reason for closure

WMU project lead

Contact number for project lead

Outside contractors who will be on site

Individuals that need to be notified (beyond DSS, FM staff, building coordinator, Parking Services, DPS)

Would you like a WMU Today posting on this closure?

Yes No