

# WESTERN MICHIGAN UNIVERSITY

## FM-594 Project Description Form

PM to complete at beginning of P6, save to project folder and forward to fm-facilityrecords@wmich.edu

**Project #:**

**Project Title:**

**Project Manager:**

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**Inquires can be directed to the department in parenthesis**

**Project Location:** (Facility Records)

Describe all campus locations impacted by the project, by building number, specific site or utility type

**Project Type:** (Facility Records)

- Project** demo, addition reconfigure or replacement w/ new specs beyond FFE level
- FFE** item(s) w/ no permanent connection to facilities and/or changes limited to finishes
- Study only** project projection that did not occur
- Conditions only** capturing existing conditions, e.g. audit, survey, test w/ no projection
- Maintenance only** work with no changes to previous space configuration or products
- Other** Please specify \_\_\_\_\_

**Project will require updates to the following FM databases or systems:**

Please provide file name references for each item selected so the associated department can facilitate

- Simple Floor Plans, TMA e.g. non-furniture space reconfigured, renumbered, and/or assigned (Facility Records)
  
- BIM/TMA e.g. equipment decommissioned, modified or added (Facility Records)
  
- Building Automation System (Engineering - Kirk Dillery)
  
- Fire Alarm System (Maintenance Services - Rory Murphy)
  
- GIS/Maps e.g. Utility and/or Campus Footprint (Engineering - )

**Anticipated P8 Substantial Completion Date:** \_\_\_\_\_

